

Falconer Public Library Meeting Minutes

March 21, 2024

The Falconer Public Library Board meeting was called to order at 8:04 a.m. by President, Steve Swanson. Present were: Lisa Conti, Pam Vanstrom and Brenda Weiler.

Staff: Laurie Becker

Village Treasurer: Paula Spunaugle

Secretary's Report was accepted with Pam Vanstrom making the motion. Lisa seconded. All in favor.

Treasurer's Report given by Paula Spunaugle. She went over in detail the March report. Paula answered questions in regards to the NY Class funds.

Sexual Harassment Training needs to be completed by all members of the Board. Please provide documentation to Steve and Laurie to place on file as soon as possible.

Trustee Education must be completed by all board members. Please provide documentation to Steve that this has been completed. Each member must complete 2 hours of training per year.

Door Construction has had a great deal of undivided attention in regards to contracts, details and pricing not only by staff but also the Village Attorney as our former contractor has been released from the job. The Village Attorney has handled all the details in regards to this matter. With that being said, the door construction will be handled in a different manner with a couple different companies working together to bring their skills to complete this project. Details on file with the minutes along with quotes from different contractors.

Policies for our Library are continually being reviewed and updated, with the Board being advised through emails in between meetings. Discussion is held at meetings on any policy changes that have or will be taking place.

Summer Band Concerts will have been scheduled. The dates are July 11 Miranda Wilcox, July 18 Pearl City Jazz, July 25 New Horizons and August 1 Razz & Friends.

Story Hour will be ending the 15th of May. The staff have done a great job.

Historian's report 'highlight' this month, was to announce that Brenda Cavallaro will be conducting a Village History Tour for all that participate in riding the Trolley. This will happen after the parade.

Anderson Rosch Grant will have included in it a request of a bookcase that is needed.

United Arts Appeals Grant will be reviewed in regards to musical or art related materials the Library could use.

Chautauqua Region Community Foundation Grant includes a request for funds to begin replacing the computers. The Grant will be submitted April 5, 2024. In addition, a request will be made for funds to get new computer desks to replace the current ones that are in bad repair.

Art Display of handmade quilted table runners, etc. by Sue Johnson, a friend of the Library, is on display currently. The Library has had many viewers. Beginning April 10th with a reception from 5 to 6:30 pm the High School Art Display will open at the Library.

Grange Luncheon invite will be attended by Laurie and Lisa.

Historian's Activity Report noted most recently Brenda spoke at a Grange Meeting.

Miscellaneous items that were covered:

The new Library hours are working out very well. Board reminds staff, if it is not possible to have 2 staff on at all times, then the Library is to close. Just post notice on door and Facebook. It was noted by the Board, that Laurie must make sure she takes her vacation time, that is part of her employment package every year, even if that means the Library must close for a few days due to the number of staff that must be present when the Library is open.

Our next meeting will be May 16th, 2024 at 8:00 a.m.

Respectfully submitted,
Brenda Weiler, Secretary